



**FLORENCE BRASSER**  
ELEMENTARY SCHOOL

Family Handbook  
2023-24

# District Information

Gates Chili Central School District  
3 Spartan Way, Rochester, NY 14624

**Website** [www.gateschili.org](http://www.gateschili.org)

<b>Administration</b>	Mr. Christopher Dailey	Superintendent of Schools
	Dr. Mitchell Ball	Asst. Superintendent for Business
	Mr. Jason deJong	Asst. Superintendent for Student Support Services
	Mr. Troy Olin	Asst. Superintendent for Instruction
	Ms. Michaela Perrotto	Asst. Superintendent for Human Resources and Labor Relations

<b>Frequently Called Numbers</b>	Switchboard / Administration Building	(585) 247-5050
	Hours: Monday through Friday, 7:30 a.m. to 4 p.m.	

Transportation Department	(585) 247-4774
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School Nutrition Department	(585) 247-7213
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# School Information

Florence Brasser Elementary School  
1000 Chili Center Coldwater Road, Rochester, NY 14624

**Website** [www.gateschili.org/FBS](http://www.gateschili.org/FBS)

<b>Building Staff</b>	Mr. Timothy Young	Principal
	Mrs. Erin Ugine	Assistant Principal
	Ms. Nancy Heim	School Secretary
	Mrs. Janet Manciocchi	Attendance Secretary
	Mrs. Tara Roberts	Building Reading Teacher
	Mrs. Kristin Buisch	Building Math Teacher
	Mrs. Ruthie Hall	School Nurse
	Mrs. Jessica Gebhardt	School Psychologist
	Mrs. Christina Kaleta	School Social Worker
	Ms. Briaune Taylor	School Social Worker
	Ms. Kelly Lagnese	School Counselor

<b>Frequently Called Numbers</b>	Main Office	(585) 247-1880
	Health Office	(585) 247-4660
	Fax Number	(585) 340-5577

**School Hours** 9 a.m. to 3:30 p.m.

# Table of Contents

<b>A Letter from Brasser's Lead Learners</b>	<b>4</b>	<b>Code of Conduct and Character</b>	<b>16</b>
<b>History of Florence Brasser</b>	<b>5</b>	Dignity For All Students Act	
<b>General School Information</b>	<b>6</b>	Electronics/Cell Phones	
School Hours and Phone Numbers		Student Dress Code	
Student Attendance		Weapons in School	
Bus Behavior Expectations		<b>Academic Information</b>	<b>18</b>
Early Dismissal		Assignment Notebook / Take Home Folder	
End of Day Dismissal		Homework	
Late Arrivals		Internet Use	
Parking		Make-Up Work for Students	
Student Drop Off/Pick Up		Parent-Teacher Conferences	
Transportation		Student Progress Reports	
Walkers and Bike Riders		Standardized Testing	
<b>Health Services and Policies</b>	<b>10</b>	Student Activities	
Social-Emotional Learning (SEL)		Support Programs	
Medication in School		<b>Family Involvement</b>	<b>23</b>
When do I keep my student home?		Florence Brasser Family Association (FBFA)	
<b>Home-to-School Communication</b>	<b>12</b>	School Improvement Team (SIT)	
Emergency Procedures		District Improvement Team (DIT)	
Safety and Security		Board of Education Meetings	
Emergency School Closings		School Visitors	
Field Trips		School Volunteers	
<b>Wellness Policy</b>	<b>14</b>	Website and Social Media	
Birthday Celebrations		<b>Appendices</b>	<b>27</b>
Student Meals		Members of the Board of Education	
Cafeteria		District Calendar-At-A-Glance	
Lost and Found Articles		2023-24 Board of Education Meetings	
Recess Practices		Student Pattern Day Calendar	
		Home-School Learning Compact	



# A Letter from Brasser's Lead Learners

Dear Florence Brasser Families,

Welcome to the 2023-24 school year! We extend a heartfelt greeting as we, once again, commit to serving as your building administrators for the upcoming school year. This family handbook is a go-to resource for information, and you will want to keep this handy to reference during the school year. The handbook is also available on our school website, which may be accessed through the district's website, [gateschili.org](http://gateschili.org).

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*District Mission: Together we teach and inspire excellence for all learners.  
Building Vision: Learning, leading and achieving together*

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- **We look forward to working with families in learning.** How will you learn together alongside your student to support their education?
- **We look forward to working with families in providing opportunities for meaningful feedback and input in assisting our school.** How will you support your student and school in leading together with us in making Florence Brasser the best school possible?
- **We look forward to celebrating great accomplishments together.** How will you work with us in supporting your student's academic achievement growth?

As we approach the start of a new academic year at Brasser, we are thrilled to share with you the exciting developments that have been taking place over this summer. Our dedicated team has been hard at work to ensure that the upcoming year will be nothing short of exceptional.

Much of our staff have participated in a comprehensive and consistent training program over the past year centering around the most effective strategies in literacy instruction. As Brasser continues to embrace and refine these best practices, one of our key priorities will be to offer ample support to families in assisting their young learners at home. We encourage you to take part in your child's educational journey by engaging in activities that foster a love for reading and learning. Create opportunities to read to your child, engage them in discussions about the books they're reading, set up a cozy reading corner for them to unwind with a book, and work with them on developing their vocabulary and phonetic skills. Your involvement is pivotal in nurturing their academic growth and enthusiasm for learning.

In addition to these exciting initiatives, we are thrilled to announce a new partnership that will further enrich the educational experience at Brasser Elementary. We're collaborating with SUNY Geneseo to offer an opportunity for future teachers to gain valuable experience within our classrooms. With over 25 college students set to join us this fall for one afternoon each week, our students will benefit from the presence of enthusiastic individuals who will be there to read, listen, play, and collaborate with them. This partnership promises to inspire and support our students in remarkable ways.

Just as reading, writing, and math are important in school, so too is social-emotional development. Our commitment to nurturing emotional intelligence, empathy, and cultural awareness in our students is unwavering. By fostering healthy relationships, embracing Restorative Practices, and weaving social-emotional learning into the fabric of our curriculum, we're empowering our students not only to succeed academically but also to thrive as compassionate, resilient, and well-adjusted individuals prepared to make positive contributions to Brasser and to our community.

We feel very privileged to be a part of these important years during which we will have the opportunity to work with you and your most treasured resource...your student. Brasser is a great place for learning. We invite you to be a part of the Brasser experience!

Sincerely,

Timothy Young  
Principal

Erin Ugine  
Assistant Principal



# The History of Florence Brasser Elementary School



Florence Brasser Elementary is a public elementary school in Rochester, New York that serves approximately 400 students in both the town of Gates and the town of Chili in Monroe County. It was first built in 1854 as a one-room schoolhouse titled Chili #11.

During the winter of 1920-1921, the building burned down. By September 1921, a new one room school

building was erected at the current site of the assistant principal office/psychology office. In 1936, two additional classrooms were added at the current site of the OT/PT room and current main office. In 1951, a gym-auditorium was constructed at the current site of our library, along with four classrooms. In 1955, six additional classrooms were approved to be constructed on the north end of the building.

In 1955, the school was also re-named after a beloved teacher, Mrs. Florence Brasser, who taught students within its walls for 33 years. Mrs. Brasser holds the unique distinction of being one of the few living teachers to have ever had a school named after her. The honor was bestowed upon her in May 1955, when New York State observed its first Teacher Recognition Day. To this day, a portrait of Florence Brasser hangs in the school's hallway as a tribute to her and her contributions to Brasser students. In 1960, a gymnasium, stage, kitchen and eight classrooms were added, followed by a cafeteria in 1976. In 2001, four classrooms were added which now serve as the school's primary wing. In 2019, two additional classrooms at our south end were added.

The Gates Chili School District opened in September 1956 as a consolidation of four union free school districts: Thomas Edison, Warren Harding, Washington Irving and Florence Brasser. Today, Brasser is the oldest school in the district and is one of four elementary schools.

In September 2010, Brasser was awarded the National Blue-Ribbon School of Excellence Award and in 2020, the NYS Department of Education Recognition School for Achievement, Equity and Progress.

There are many time-honored traditions observed within the Brasser community, such as the Apple Dumpling Festival, and the Holiday Craft Show. The Florence Brasser Family Association sponsors these family-community events which are anticipated by all! Other Brasser traditions include ringing our old-fashioned school bell on the first and last day of school and awarding the Brasser "B" to "graduating" fifth grade students.





# General School Information

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*Communication between home and school is essential to every student's success.*

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## School Hours and Phone Numbers

School doors open at 8:50 a.m. Attendance is taken at 9:00 a.m. Students are not to be dropped off before 8:50 a.m. For the safety and security of your student, students will not be allowed to wait in the main foyer. The school staff is unavailable to provide supervision to students at this time due to planning times and meetings. Any student arriving after 9:00 a.m. will need to be signed in at the main office by a parent or guardian.

Main Office	247-1880
Health Office	247-4660
School Fax	340-5577
Transportation	247-4774
District Office	247-5050

## SAFE Program

The Town of Chili Recreation Department offers a before- and after-school student care program for students at Florence Brasser and Paul Road elementary schools. The program is housed at the Chili Community Center with transportation to and from Brasser. If you are interested in information regarding the cost and other details of this program, you can contact the department at (585) 889-4680.



## Student Attendance

Regular attendance is essential to your student's academic success. However, when an absence is unavoidable, please contact the health office at 247-4660. Call on the first day of your student's illness. To ensure the student's safety, our health office will begin contacting parents/guardians of students who are absent from school when the reason for an absence is not known.

**Parents/guardians are required to email Janet Manciocchi, Florence Brasser attendance clerk, at [Janet\\_Manciocchi@gateschili.org](mailto:Janet_Manciocchi@gateschili.org) the excuse prior to them returning to school.**

These emails must be from the parent or guardian and should include the date and reason for the absence. A written excuse can also be provided on the day they return to school. Whenever possible, please schedule appointments outside the school day and plan vacations to coincide with school recesses. If such accommodations are not possible, email the attendance clerk prior to any medical appointments, vacation or other planned absences. This will avoid a phone call home. Please do not send a student to school with signs and/or symptoms of illness. Your student's health is a priority. Keeping an ill student at home to recover is

necessary. Immediate care to an illness prevents an extended absence from school and the spreading of the illness to others. Help us keep our school healthy!

## Bus Behavior Expectations

Appropriate behavior on the school bus plays an important role in maintaining Gates Chili's outstanding safety record. Riding the bus is a privilege and requires the cooperation of each student. Your student is expected to adhere to the posted rules and be courteous to all. Please review these rules with your student. You will be notified immediately if your student is involved in any action that endangers the welfare and safety of others.

### Safety Rules:

- Buckle my safety belt.
- Keep my feet out of the aisle.
- Keep my hands to myself.
- Stay in my seat.
- Use my inside voice.
- Listen to all directions from the driver.

The school bus is an extension of the school. The Code of Conduct applies to the school bus. Students are expected to follow all rules and policies associated with the bus. Bus drivers, like classroom teachers, work with students to solve problems that may arise on the bus. If students do not respond to reminders or redirection, a Bus

Conduct report will be filled out by the bus driver. The report will be sent to the building principal. The principal will review the report with the student and follow the procedures as stated in the [Gates Chili Code of Conduct and Character](#). A student may lose the privilege of riding the bus to school, and it then becomes the responsibility of the parent/guardian to transport the student to and from school.



### Early Dismissal

If for any reason you need to take your student out of school early, we request a written excuse prior to dismissal if possible. If the early dismissal is unexpected, please call the office so the teacher can have the student prepared to leave upon your arrival. Please include within the note the time of pick-up, reason for dismissal and the person that will pick up your student. Written permission must be supplied to the office if the student is to be released to someone other than the parent or legal guardian. The office staff will request photo identification in the event of an early dismissal. Parent/guardian will remain in the front foyer while student is called for dismissal. Your student will be called down to the office when you arrive to minimize the loss of instructional time. If your student becomes ill during the school day and an early sign-out is necessary, you will need to stop in the main office and your student will be called down after your arrival. Please note: 3:10 p.m. is the latest timeframe to pick your student up early from school, with exceptions of emergencies.

### End-of-Day Dismissal

Students may only be released to individuals that you have indicated in SchoolTool. To update contact information and authorized individuals, please go to [gateschili.org/ParentPortalAccess](https://gateschili.org/ParentPortalAccess). Parents/guardians who wish to pick their student up at dismissal time must let the main office know prior to noon the day you are picking them up. Once communicated, you will enter the lower parking lot at 3:10 p.m. and receive your student in a drive-thru manner. ID must be shown when picking up your student.

We understand that emergencies occur that may cause you to be late picking your student up or require an unplanned end of day pick up. If this occurs, please call the main office at 247-1880 by 3 p.m. so we can be

prepared for dismissal. If we are not notified in advance, you will not be able to pick your student up through the drive-thru process; you will need to park vehicle, enter the main foyer with ID, and sign your student out.

If you will be regularly picking your student up on a certain day of the week, please send a note stating the specific day you plan to pick them up. If you plan to pick your student up every day of the week (Monday through Friday), you need to inform the main office in writing or email. In either case, students may only be released to approved contacts please provide the name(s) of persons you authorize to pick up your student. This will eliminate the need for a daily note. Please remember, however, once you submit this form you will need to be at school every day by 3:10 p.m. to pick up your student. If you are not present at dismissal, your student will be put on their bus.

### Late Arrivals

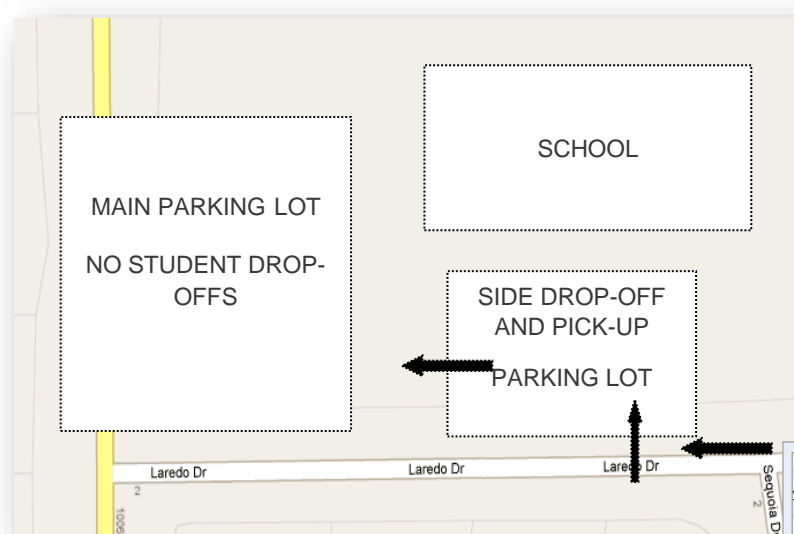
Students who enter school after attendance is taken (9 a.m.) must be accompanied to the main foyer and signed in by an adult. This practice ensures student safety. Lunch arrangements can also be made at the time of arrival. If you plan to arrive after 9:30 a.m., please call the office to put in a hot lunch request.

### Parking

Please be aware that one of the most serious problems in school transportation is the passing of stopped school buses. Even at school, this is very dangerous and illegal. Drivers are reminded that the designated fire lanes, as well as the bus drop-off area, must be kept open at all times. If vehicles are parked in these areas, they will be asked to move. If the driver does not respond, security will be contacted. Please park **ONLY** in designated parking spaces. Our buses have a tight area for drop-off and pick-up to begin with, reducing that area by parking on the end of a row creates a safety problem. For your convenience, when picking up and dropping off students during the school day, two short-term parking slots (10-minute maximum) are designated next to the handicap parking slot. Parents/guardians need to escort their students to and from the building due to safety concerns. Please be respectful of the designated handicapped parking spaces. Authorized vehicles displaying the official handicap permit only should use this space.

### Student Drop-off and Pick-up

Students may be dropped off at school between 8:50-9:00 a.m. Students who are dropped off at this time do not need to be signed in at the main office. When dropping off or picking up students, you must use the entrance off of Laredo Drive. Drop your student off in the side parking lot. Students may walk up the sidewalk to the side entrance to enter school.





## Transportation

All Gates Chili elementary students are transported to and from school. The Transportation Department will notify you of your student's bus assignments. Consistent **five-day-a-week** pick-up and drop-off locations within the Florence Brasser school boundaries will be accommodated. Transportation to registered daycare within the Gates Chili Central School District can be arranged. Only students who are assigned to a particular bus may ride that bus. All bus riders will be dismissed to their assigned buses at the end of each school day. If there is an extraordinary circumstance and a student needs to be dropped off at an alternate location within our boundaries, we ask that a written note with an explanation from the parent/guardian be sent to school. After school social arrangements must be handled by parents/guardians using private transportation. The Transportation Department cannot accommodate students switching buses for after school social activities. No student will be allowed to go home with a walker or with another adult without written parent/guardian permission.



The safe transportation of students is the major objective of the school bus service. At the primary level, during the first few weeks of school, you can help get your student safely to and from school by placing the provided nametag on them, reviewing your student's bus number(s) and getting to the bus stop early.

To help get all personal items to school and home safely, be sure your student has a tote bag or backpack labeled with their name. On the first day of school, students will receive a bus tag filled out with their bus information. You must attach this tag to their tote bag or backpack. Students may only carry items onto the bus that will fit in their laps. To prevent injuries, sharp objects and glass are prohibited.

For questions about transportation, go to the transportation department's webpage at [gateschili.org/Transportation](http://gateschili.org/Transportation).

## Walkers and Bike-riders

Students may walk or ride bikes to and from school with parent/guardian permission. The students who walk and/or bike ride must adhere to the 8:50-9:00 a.m. arrival time. If students arrive before this time, the principal will contact families to request that students leave their home at a later time so early arrival does not become a regular occurrence. The school is not responsible for any bikes. When leaving a bike in the bike rack, it is recommended that students lock their bike during the school day. The school crossing guard will assist students across Chili Center Coldwater Road at arrival and dismissal.



## Health Services and Policies

A student's ability to learn is influenced by his/her health status. School nurses address the health-related needs of the student by providing health assessment and intervention.

A school nurse is assigned full time to Florence Brasser Elementary School. The nurse will assess first aid needs and notify parents/guardians, when necessary, of health office visits. If your student must be taken home due to illness or injury, a parent/guardian or designated emergency contact person needs to pick the student up within one hour or within a reasonable amount of time.

Each year screenings are also completed on each student as required by New York State law (vision, hearing, height, weight, and scoliosis). Whenever possible, the nurse is available to staff for consultation. Please keep the nurse updated on medical conditions (i.e., seizure disorder, bee sting/other serious allergy, asthma, chicken pox, strep throat, pink eye, etc.) that your student may develop. The health office works closely with the attendance clerk in monitoring attendance issues. State laws require physical examinations to be completed on all students in kindergarten, second and fourth grades. An appropriate form should be completed and returned to the health office. Any student who has not presented proof of physical exam during these grades will have the mandated physical examination completed by the district nurse practitioner. State law further mandates that certain immunizations be on file in the school health office prior to a student's entrance to school. To see the full list of immunizations required, go to [gateschili.org/Health](https://gateschili.org/Health).

### Social-Emotional Learning (SEL)

The Brasser Student Support Team consists of a full-time school counselor, two school social workers and a school psychologist. A Student Support Team member will deliver targeted social emotional lessons tailored for each grade level. Topics that students will explore include skills for learning, empathy, emotion management, Upstanders and anti-bullying, problem solving, mindfulness, coping skills, growth mindset, executive functioning, personal safety, drug and alcohol prevention and career exploration. The personal safety lessons for each grade level, facilitated by the school counselor, are from the Child Safety Matters program. Any questions pertaining to this program can be directed to our school counselor.



### Medication in School

Any internal medication in the possession of a student, including over-the-counter medications, is a potential source of danger to the entire school population. In all cases where a student is observed with any type of medication in his/her possession, it is confiscated, and the parent/guardian is contacted and advised of the appropriate procedure. Whenever possible, oral medication should be administered at home.

ALL medications (prescription and non-prescription) must be delivered to the nurse by an adult and require a doctor's note as described in the following guidelines:



## **PRESCRIPTION MEDICATION REQUIREMENTS**

- The physician's written/fax request is required in which the frequency and dosage of the prescribed medicine is indicated (a prescription bottle label is not acceptable). A new order is required each time the medication is ordered, or the dosage is changed and for every year that the student is in school.
- The parent/guardian's written request to administer the medication as prescribed by the physician.
- Medication must be in the pharmacy-filled prescription bottle (ask your pharmacist for an extra prescription bottle for school use).

## **NON-PRESCRIPTION MEDICATION REQUIREMENTS**

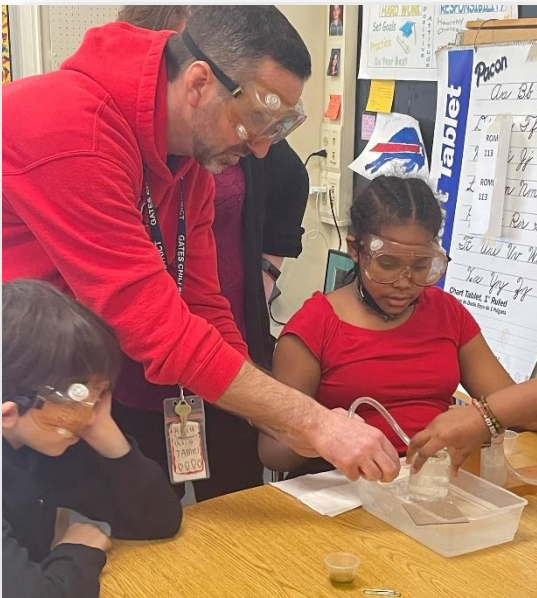
(Any over-the-counter medication, i.e., Tylenol, cough syrup, Advil, medicated creams, cough drops)

- The physician's written/fax request in which the frequency and dosage of medication is indicated.
- The parent/guardian's written request to administer the medication with the dose and frequency indicated.
- Medication must be in the original unopened package.
- A fever of 100 degrees or higher. Student must be fever free (without medication) for 24 hours before returning to school.

## **WHEN DO I KEEP MY STUDENT HOME FROM SCHOOL?**

- A rash, until you know the cause.
- Any COVID-19 symptoms: fever, cough, etc.
- Head lice, scabies, pinworm, and ringworm until treatment has begun.
- Stomach aches that bring diarrhea and/or vomiting.
- Strep throat, until 24 hours after starting antibiotics
- Chickenpox until scabs heal over (about a week).
- When symptoms would prevent your student from comfortably participating in normal school activities.

Please contact the health office any time with questions about health or attendance issues.



## Home-to-School Communication

Periodically, important information from school comes home with students. Our goal for this communication system is to get school notices home in an organized way. Additionally, our Brasser Bugle newsletter will be published monthly.

It includes a calendar of events for the upcoming month, as well as articles and pictures of classroom activities. Families should keep an eye out for this information and review it in a timely manner.

Please note: You will receive the Brasser Bugle electronically. If you would like to receive a paper copy, please contact the main office. You will also receive a weekly Principal update Friday evening highlighting the upcoming weekly events at Brasser.



## Emergency Procedures

To ensure the safety of students and staff, emergency procedure drills are performed throughout the year. During a fire drill, students are evacuated from the building and gather on the school grounds until they are directed to return to the building. Lockout, lockdown and building evacuation procedures are also practiced in the event of imminent danger around or in the school building. In a lockout, the school continues to operate under normal daily routines within the building but curtails outside activity and visitors. In a lockdown, students remain in one location with doors and windows locked and student movement within the building is ceased immediately. In a building evacuation, students are removed to a safe off campus location. For more information regarding our procedures, please contact the principal.

## Locked Doors / Security

To help ensure safety, all outside doors to the school are locked at all times. Visitors are to use the main entrance at all times when entering the school building.



## Emergency School Closings

In the event of inclement weather or an emergency school closing, information will be immediately posted on our district website at [www.gateschili.org](http://www.gateschili.org). School closing information will be announced using the district robocall and also will be broadcasted on our local radio and television stations. School closings should be announced by 6:00 a.m. In the event of an early dismissal, announcements will also be made in the same manner. During an emergency situation, please do not call the school about closings unless it is absolutely critical. This ties up the phone lines and hampers communication for emergency services.

Since emergency situations cannot be predicted, it is essential to establish alternative plans. If this plan includes using an alternate bus, please notify the main office at the beginning of the school year. The school personnel will do everything possible to see that your student gets home safely. Families whose home is unattended during the day should make prior arrangements for their students to be properly supervised should an early dismissal occur. In helping you prepare alternative arrangements for your student's supervision and safety, the following steps are offered:

- Make arrangements with a neighbor or relative to take care of your student if you will not be at home.
- Discuss and practice these procedures with your student to ensure he/she knows where to go if an emergency school closing is required.

## Field Trips

Classes take field trips designed to support and enhance the instructional program delivered in the classroom. Field trips are opportunities for students to take their learning outside of the school building, to build background knowledge, to support new learning in the classroom, and to discover and participate in many of the educational and cultural resources in our area. Thanks to the support of the [Florence Brasser Family Association \(FBFA\)](#), these experiences are possible for the students. The field trips that we are planning for the school year will be communicated to parents/guardians through the classroom teacher. Pertinent information will be sent home with your student prior to the actual field trip. **Please note that parents/guardians interested in being a chaperone must complete a district volunteer form and become board approved prior to the trip.**





## Wellness Policy

The Gates Chili School District recognizes the value of nutrition education, physical activity and healthy nutritional practices and strives to provide each student with opportunities that promote wellness. In compliance with Federal and State guidelines for School Wellness, we need to follow the district's board-adopted wellness guidelines. Physical activity for each student that exceeds the present physical education program will be provided. Each student is provided nutrition education, including promoting the use of healthy snacks and ensuring healthy food choices for students. Most importantly, homemade baked items are not permitted for student consumption within our school.

### Birthday Celebrations

Students are very excited about their birthday and often want to celebrate it at school. We certainly want students to enjoy their special day in a happy, healthy manner. Morning announcements include a happy birthday wish to students on the day of their birthday. We have a no food policy in consideration of our students with food allergies and in accordance with the Board of Education Wellness Policy. Some optional alternatives may be pencils, stickers, bookmarks, etc. Please remember the no food policy refers to all types of food and candy. The time and manner in which birthdays are observed in the classroom will be decided by each teacher. Please contact your student's teacher if you have any questions.



Personal invitations for birthday celebrations are not to be distributed at school. Due to confidentiality, we are not permitted to share student addresses. Private home parties must be coordinated and communicated outside of school for security and confidentiality reasons.

### School Meals

Gates Chili Central School District has been approved for the Community Eligibility Provision (CEP). **Under this program, every Gates Chili student can receive a free breakfast and lunch every day in the 2023-24 school year.**

Providing free meals for all students—regardless of income—is a proven strategy to reduce food insecurity, improve mental and physical health, support students' ability to thrive academically, and bolster educational, health, and economic equity.

Families do not have to complete any forms for their student(s) to receive free meals at school. **However, it is imperative that**

**families still complete an [Income Eligibility Form](#)**, formerly known as the Free and Reduced Meal Application. As you may know, this application is tied to other important benefits for students such as fee waivers for advanced placement exams, dual-credit tuition assistance, state funding and more. State funding helps offset costs that keep local taxes reasonable while providing great programs and services for our students. **Families should go to [gateschili.org/IncomeForm](https://gateschili.org/IncomeForm) to download and complete the form.**

Check out our [Frequently Asked Questions](#) for more information about free meals. Thank you for your ongoing support and partnership in building a brighter future for our students. Together, we will continue to look for every opportunity to enrich the overall wellness of our Spartan learning community.

### Cafeteria

Students have a lunch period in the cafeteria daily. While eating lunch, students are supervised by school personnel. After students finish lunch, they are able to read, work on individual art projects or possibly go outdoors.

Students are expected to conduct themselves according to the Brasser Way. Specifically, students are expected to treat their 'dining' area with the same respect that is expected at the family supper table. Students are expected to use their manners, to be courteous, to chat in a reasonable conversational tone and to pick up after themselves.

Families are asked to help their students understand cafeteria expectations by reading and discussing these rules:

- Use your manners and kind words
- Eat your food without playing
- Make sure everyone is included
- Raise your hand for help
- Eat your own food
- Everyone can be a friend
- Clean up the area around you
- Be a problem solver
- Wait your turn
- Stay seated at your table
- Walk to line up
- Have a quiet body while waiting in line



For details on school breakfast and lunch menus, free and reduced applications and more about school nutrition, go to [gateschili.org/SchoolNutrition](https://gateschili.org/SchoolNutrition).

### Lost and Found

All lost and found articles will be located in the cafeteria. We encourage students to frequently check this area. Parents/guardians may also check for lost articles when visiting. To avoid unnecessary loss, you are urged to label or mark your student's items brought to school. Please contact the office regarding any item of considerable value. At the close of each school year, any unclaimed items will be donated or discarded as deemed appropriate.

### Recess Practices

It is the philosophy of the Florence Brasser staff that a vital part of a student's educational well-being encompasses both academic and social aspects of development. We provide a balanced approach to offering activities for learning. All students will enjoy a time of recess during the regularly scheduled lunch period. Students are encouraged to eat a nutritious lunch before enjoying recess. The timing of the recess period will be at the discretion of each classroom teacher based upon student needs.

Weather-permitting, recess periods may be conducted outside if proper outside clothing is worn to school. Without proper attire, students will be required to remain indoors during recess.

- Playground expectations
- Wear proper shoes at all times.
- No tag, chase or racing on woodchips.
- No food or drink on the playground.
- Students will keep their hands to themselves.
- Sticks are to stay on the ground.
- There is no grabbing of clothes or tackling each other.





## Code of Conduct and Character

All students are expected to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel, and other members of the school community. This pertains to the care of school facilities and equipment also. In regard to behavior, we stress the importance of respect and responsibility at the elementary level in a manner a young student can understand. When necessary, discipline is handled in a direct manner at the time and place it is needed. Discipline is always conducted in a respectful, positive manner emphasizing the student's ability to grow in self-discipline strategies. Parents/guardians are notified if the student's misconduct is severe or repetitive. For more specific information regarding the district's policy on discipline, reference the [Gates Chili Code of Conduct and Character](#).

### New York State Dignity for All Students Act (DASA)

The New York State Dignity for All Students Act states that: "No student shall be subjected to harassment by employees or students on school property or at a school function; nor shall any student be subjected to discrimination based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including identity or expression), or sex by school employees or students on school property or at a school function."

Updates on how Gates Chili Schools are complying with this legislation will be shared with families in the course of the school year. Questions regarding our school DASA coordinator can be forwarded to Mr. Young, school principal or his liaisons: Mrs. Uguine, the Assistant Principal and Mrs. Gebhardt, school psychologist. All can be reached at 247-1880.

### Electronics/Cell Phones

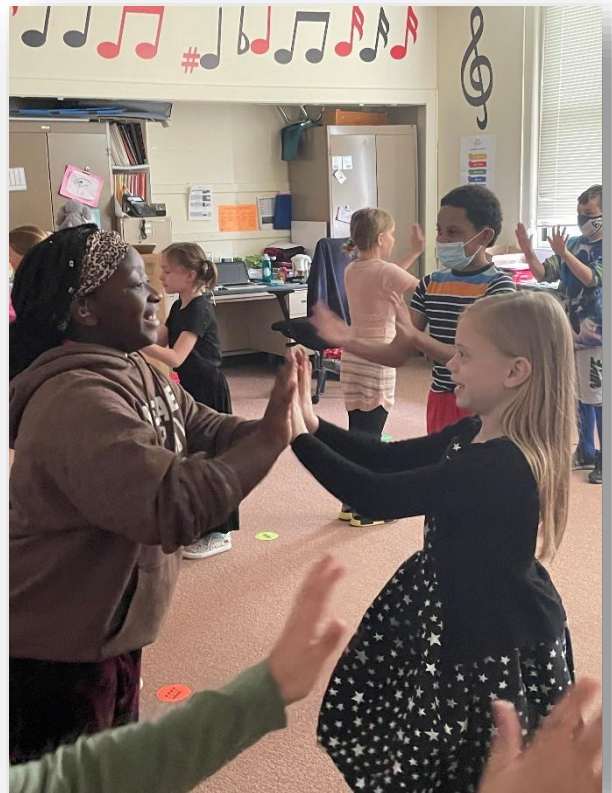
Telephones are available in every classroom and may be used by students with the teacher's permission. Please help us cut down on non-emergency calls by making sure students have everything they need when they leave for school.

Students may NOT carry cell phones during the school day or have cell phones in their desks, purses, etc. Students can leave personal cell phones **TURNED OFF** in their backpacks or jackets, or with the teacher (with the teacher's consent). Consequences for carrying cell phones during the school day include confiscating the phone and requiring an adult to pick up the confiscated phone. Subsequent violations will result in the loss of privileges. These same rules apply to all electronic devices. The Code of Conduct and Character details further information regarding the use of cell phones/electronic devices.

Students are not allowed to take pictures/videos/or otherwise make recordings of another student (such as during a bus ride to school) without that student's consent.

### Student Dress Code

A student's clothing needs to be safe, clean, and suitable for school. For more specific clarification regarding the district dress code, reference the [Gates Chili Code of Conduct and Character](#).





## Weapons in School

New York State legislation has made the possession of weapons on school property or while attending a school sponsored event unlawful. This includes any type of firearm (real or otherwise), knife, explosive, straight razor, arrow or any other deadly weapon. Any such weapon will be confiscated and if a potential violation of law exists, the appropriate law agency will be contacted.

A student who possesses a weapon or "look alike" is subject to suspension and possible expulsion from school. This includes toy guns or similar look-alike weapons which may not be intended to cause any harm or mischief.



# Academic Information

*The Brasser staff is dedicated to providing every student with the best educational opportunities possible.*

## Assignment Notebook / Take-home Folder

Students in K-5 will have a communication tool connecting school and home. This notebook/folder will provide a place for all homework to be completed, as well as any notes that may need to be signed by an adult. Also, anything that the student needs to bring back to school. It will also provide an opportunity for students to bring home any important information from the school and also possibly completed graded work.

These assignment notebooks/folders are one of the best ways to promote responsibility between school and home.

Student Responsibilities	Parent/Guardian Responsibilities	Teacher Responsibilities
<ul style="list-style-type: none"><li>• Neatly write down all assignments</li><li>• Check off work when completed</li><li>• Complete assigned work</li><li>• Organize paperwork</li></ul>	<ul style="list-style-type: none"><li>• Ask to see notebook/folder</li><li>• Review completed homework with student</li><li>• Check for assignments which need to be signed</li><li>• Help your student keep notebook clean/organized – it is important to do this together!</li></ul>	<ul style="list-style-type: none"><li>• Teach students how to properly use the assignment notebook/folder</li><li>• Use the notebook/folder to communicate with home as needed</li><li>• Review at the end of each day assignments that should be completed for homework</li><li>• Remind students of the importance for being prepared</li></ul>

## Homework

Students benefit significantly by parents/guardians who take an active role in developing a consistent study program at home. Parents/guardians can be of great assistance by providing a good study environment, monitoring homework, providing support when needed and managing study time. District policy has been established regarding homework in our schools. Basic guidelines for the amount of homework given at a particular grade level are as follows:

- Grades K-2:** Parents/guardians work with students on school-related activities such as reading with students, reviewing math facts, practicing spelling words and reviewing sight words. (Approximately 15 minutes per evening)
- Grade 3:** A transition occurs to general activities designed to develop independent work habits and skills. Reading, math and content areas may be assigned. (Approximately 30 minutes per evening)
- Grades 4-5:** Assigned tasks are given in all the content areas. Tasks are a general review, assigned reading, reinforcement and study for tests. (Approximately 60 minutes per evening)

We suggest that families maintain a work/study location within your home. A quiet, well-lit area free from distractions is encouraged. A supply box of crayons, scissors, glue sticks, pencils, etc. should be readily accessible for students to complete homework.



## Internet Use

At Brasser, we want to create a positive school environment that supports safe and responsible technology use. As the need for Internet use increases to enhance instructional practices, the staff will closely monitor student computer use. The use of the Internet must be in support of education and research and be consistent with the educational objectives of the school district. Students are reminded that Internet use is a privilege, not a right, and inappropriate use may result in the cancellation of that privilege. They will come to know Digital Citizenship as someone who makes safe, smart, and ethical decisions online. We will work with our students to help them understand their digital footprint (personal information that they share online), ways to identify and respond to cyberbullying, and how to be safe when using the internet. For further information regarding the District Internet Use Policy, you may refer to the Gates Chili Code of Conduct and Character.

## Make-up Work for Students

In the case of excused absences, teachers are happy to provide appropriate make-up work that can be done independent of instruction. Requests for such make-up work should be made by 10 a.m. and will be available by the end of the school day. When asking teachers to prepare work for students who will be missing several days or weeks of school, please keep in mind that:

- Long-range instructional plans can change, requiring teachers to make daily instructional decisions.
- New skills are continually being taught and reinforced on a progressive basis.

Students need to attend school on a regular basis to benefit from daily instruction. Consequently, there is limited value for students to complete a large number of work papers or assignments on their own, without teacher instruction or direction. Ensure absences are excused and students are not taken out of school for unexcused reasons such as vacation or babysitting. Teachers are not expected to provide missed work ahead of time in such instances. If you choose to take extended vacations, other than those scheduled on the school calendar, your student will miss a great deal of important instruction. Rather than sending home assignments prior to the planned vacation, it would be more beneficial to recommend some activities your student can do during this period of time that you are assuming responsibility for his/her education.

These activities include:

- Keeping a daily diary, journal or travel log. Pages could be illustrated and include picture postcards or other mementos. This will encourage your student to use and expand his/her language skills. Your student will need your help and guidance to make this a worthwhile experience. The diary, journal or log can be brought to school and shared with the teacher and classmates.
- Making collections of shells, rocks, sea life specimens, etc. Labeling and mounting appropriate items. Older students could research some items found to broaden their knowledge in that area.
- Making graphs, keeping records, e.g., gas mileage, routes taken, miles traveled.
- Recording visits to historic sites, talking about how it relates to topics covered in school.
- Reading books to stimulate interest and strengthen reading skills. We encourage you to read to or with your student on a regular basis.

Upon return to the classroom, we will make every effort to instruct your student in the skills he/she missed. The students are responsible for any work missed during their absences and will be expected to take tests upon their return.

## Parent-Teacher Conferences

School-wide conferences are held in the month of December.

These conferences provide an opportunity for parents/guardians and teachers to exchange information and to communicate strengths and/or concerns about your student in relation to the instructional program. These valuable discussions serve to help all parties better understand your student's progress. As a parent/guardian, you may be able to help the teachers better understand your student by sharing concerns or suggestions you

may have about his/her experiences in school or at home. Teachers will also share information about your student's daily work habits, attitudes and behavior. Together parents/guardians and teachers can provide an effective learning plan for each student.

### Progress Reports

Student Progress Reports in each of the district's four elementary schools are designed to evaluate and communicate student progress over the 40-week school year in all subject areas. This is accomplished by measuring each student against New York State Standards and grade level standards in Gates Chili. Student Progress Reports also align with our District's assessment schedule. These progress reports provide a periodic summary of your student's progress in all of the core subject areas as well as special classes that include art, music and physical education. However, these reports represent only one component of the district's system of assessment. Families in each elementary school community are encouraged to review school newsletters, classroom notes, teacher and school-based websites and samples of student work to fully understand and support your student's growth as a young learner.

Conferences will be scheduled in December so parents/guardians can discuss with teachers how their student is adjusting to school, discuss academic progress and goals and how families and teachers can partner to achieve these goals. Please know that you may contact your student's teacher and request a conference at any time during the school year.

### Checking for Understanding

Throughout the year, Gates Chili administers assessments to the students to check for understanding. Families will be notified in advance of the standardized testing dates. When the results of the testing become available to school staff, they will be shared with parents/guardians.

The tests include:

- New York State English Language Arts Test, April 10-17, grades 3-5
- New York State Math Test, May 7-14, grades 3-5
- New York State English Language Achievement Test Speaking, April 15-May 24, ESOL students grades K-5
- NYSESLAT Listening, Reading and Writing, May 13-24, ESOL students grades K-5
- New York State Science Assessment for 5<sup>th</sup> Grade - May

## Student Activities

Florence Brasser offers multiple opportunities for its students to explore and grow. Most of these are after school activities (intramurals, chorus, band, and clubs). Information about these activities will be sent home periodically throughout the school year.

Please note that afterschool activities end at 4:25 p.m. Students are provided with a late bus for transportation home. Parents/guardians who pick students up must report by 4:15 p.m.



## School Based Intervention Team (SBIT)

The School Based Intervention Team (SBIT) is a community of educators that collaborate to support individual struggling learners. The SBIT examines student work and other diagnostic information, creates instructional and/or behavioral intervention plans, and measures the effectiveness of these plans. Members of an SBIT vary according to the particular student. Members most often include the classroom teacher, the grade level team teachers, the building reading teacher, building math teacher, school psychologist, physical and occupational therapists, school social worker and counselor, special education teacher, AIS teacher, classroom teacher, the assistant principal, and the principal. The classroom teacher works closely with the student's parent/guardian during this process. Sharing information and creating instructional and/or behavioral plans that can be supported at home and at school requires the coordinated efforts of all the caring adults in a student's life. Possible support services include:

## Support Programs

### Academic Intervention Services

- Remedial instruction is provided in literacy and mathematics. Students are identified by individual, state or standardized testing results, as well as teacher recommendation and classroom performance. Some characteristics of student services are:
- Students falling below district assessment standards
- Inability to read grade-level material with adequate comprehension
- Writing process/mechanics are below grade-level expectations
- Mathematical operations/concepts/problem-solving skills that are below grade-level expectations

Service delivery may include any of the following based on the student's needs: push-in/team teaching, small group within the classroom, pull-out, and consultation/monitor.

**Special Education:** When a student is having difficulty learning, appropriate measures are taken to diagnose the difficulty and develop strategies to help the student. Sometimes this includes Special Education services due to a handicapping condition. Families are always involved with this process and contribute to a student's Individualized Education Plan.

**Enrichment Opportunities:** Teachers differentiate their instruction to meet the individual needs of students. Students who are considered highly capable or have an area of strength will be provided enrichment activities which are embedded within our curriculum. In reading, books identified as above grade level are used to challenge advanced readers.

**Counseling Services:** The School Counselor and Social Workers are available to work with individuals, small groups, classes and families. The Student Support Team also assists students and families with crisis situations.

**Psychological Services:** A school psychologist is assigned to Brasser to provide formal and informal assessments of individual students and consultation with school staff, parents/guardians, and students. The purpose of these services is to enable schools to design appropriate support systems, instructional options and other interventions to meet a student's learning needs. Parent/guardian consent will be obtained prior to any testing by the psychologist.

**Speech/Language Services:** Speech and Language Services are provided by a speech therapist to those students whose delayed or impaired language and articulation development significantly affect a student's social-emotional or educational progress. Articulation therapy involves the remediation of errors in speech sound production which impacts a student's intelligibility. This does not include sounds which are developmental in nature. Service delivery may include any of the following based on the student's need: push-in (team teaching, small group within the classroom) pull-out and consultation/monitor. Service greater than one hour per week may require involvement by the Committee on Special Education.

**Occupational and Physical Therapy Services:** The school-based occupational and physical therapists look at the impact a delay with physical development, sensory-motor and/or visual perceptual development may have on the student's learning performance in the academic environment. The school-based therapist may make referrals to outpatient clinics to address OT/PT issues that are not within the realm of the school-based practice. The therapists also work closely with the student's pediatrician, as a prescription is necessary to secure services.



# Family Involvement

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*The Brasser staff truly believes that our school will excel by combining the talents of students, staff, parents/guardians, and community. As we work together to ensure student success, your participation is essential.*

*Learning, Leading and Achieving Together*

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## Florence Brasser Family Association

Florence Brasser Elementary School has a very active and supportive [Florence Brasser Family Association](#). The FBFA is Brasser's equivalent of a PTA/PTO. All parents/guardians of students attending Florence Brasser are welcome to join the association. The goal of our Family Association is to promote the educational welfare of our students. The association supports and promotes school-sponsored activities. Members provide voluntary assistance to faculty and students.

We invite you to attend meetings and become involved with the Florence Brasser Family Association activities. Joining us for a meeting is a great way to stay informed of school programs and communicate your ideas and suggestions. FBFA meetings are held at 6:30 p.m. in the Brasser Library unless otherwise noted:

**Monday, Sept. 11**  
**Monday, Oct. 16**  
**Monday, Nov. 13**  
**Monday, Dec. 11**  
**Monday, Jan. 8**

**Monday, Feb. 12**  
**Monday, March 11**  
**Monday, April 15**  
**Monday, May 13**  
**Monday, June 10**



The Florence Brasser Family Association sponsors numerous activities and programs in our school. The FBFA also sponsors community programs and presentations on a variety of topics of interest to parents/guardians. The FBFA supports the following activities:

**Apple Dumpling Festival**  
**Assemblies**  
**Book Fair**  
**Craft Sale**  
**End-of-Year Celebration**

**Field Trips**  
**Fundraisers**  
**Presenters**  
**School Pictures**  
**Teacher/Staff Recognition**

**Visiting Authors**  
**Volunteer Program**  
**Yearbook**

If you are interested in assisting with any of the above events, please contact our president: Katie Banta. Katie can be reached at [BrasserFBFA@gmail.com](mailto:BrasserFBFA@gmail.com). Thank you in advance for your support.

## School Improvement Team (SIT)

The Gates Chili School District has established a School Improvement Team (SIT) to promote a partnership between parents/guardians, teachers, school staff and administrators. Brasser's SIT is composed of parents/guardians, teachers, non-instructional staff member and an administrator. The purpose of the team is to help improve the educational performance of students, focusing on district and building goals.



The team meets regularly to oversee the implementation of school improvement goals. Consideration is given to educational issues that have a correlation to improve student achievement and also support the annual goals established by the Board of Education and Superintendent. Family input is encouraged and valued. Feel free to contact any Brasser representative with your ideas or opinions.

### District Improvement Team (DIT)

This group is comprised of parents/guardians, community residents, Board of Education members and district staff members. DIT meets monthly during the school year to discuss a variety of topics and community and/or school concerns. The group's major objective is to improve two-way communication between the school district and the community.

### Board of Education Meetings

Attending the Gates Chili Board of Education meetings is a great way to stay informed about our district. The Board meets bimonthly on Tuesdays, unless indicated otherwise. At meetings, district programs are reviewed, and educational topics are discussed. Once a year, the Board conducts a meeting about Florence Brasser Elementary School. This year, the Board of Education meeting held about Brasser is Tuesday, November 14 at 6:30 p.m. The names of our Board of Education members along with the meeting calendar can be found in the Appendices section of the handbook.

### School Visitors

The Board of Education encourages parents/guardians and other community members to visit the district's schools and classrooms to observe the work of students, teachers and other staff. Since schools are a place of learning and working however, certain limits must be set for such visits.

1. Anyone who is not a regular staff member or student of the school will be considered a visitor.
2. All visitors to the school must report to the office/security upon arrival, sign the visitor register, and obtain a visitor identification pass which must be worn at all times while on school property. The visitor must sign out in the designated office before leaving the building.
3. Visitors attending school functions that are times outside the school day are not required to register at the school's office.
4. To assure the safety of all students and also ensure that adequate seating will be available during mealtimes, visits will need to be authorized 24 hours in advance unless the building principal or his or her designee have specifically authorized an alternate arrangement. No visitors will be allowed into classroom without prior arrangement and will be asked to leave.
5. Teachers cannot take student time to discuss individual matters with visitors while they are responsible for their students. (8:50-3:40)
6. Any unauthorized person on school property will be reported to the administrator in charge or his or her designee, will be asked to leave, and the police may be called if the situation warrants.
7. All visitors will abide by the rules for public conduct on school property contained in the District's Code of Conduct.
8. If you would like to attend a school activity during the school day; we ask you to have prior permission from the staff member involved and also notify the main office in advance (24 hours) so we can accommodate your visit.

### School Volunteers

Volunteers are an invaluable resource in all facets of the school district. They offer their time in classrooms, libraries and offices. The involvement of parents/guardians in the school's efforts contributes to student's increased interest in school, higher academic achievement level, a more positive self-image and a keener understanding of and appreciation for the value of education. Volunteers are always welcome.

The process to apply to be a volunteer is done electronically and can be completed at any time. The two-step process can be completed at [gateschili.org](http://gateschili.org) under the Community tab. Call the Volunteer Office at (585) 247-5345 with questions.

Please note that district policy mandates that you complete the form and get your identification scanned in the main office before you can become a board approved volunteer. Thank you in advance!

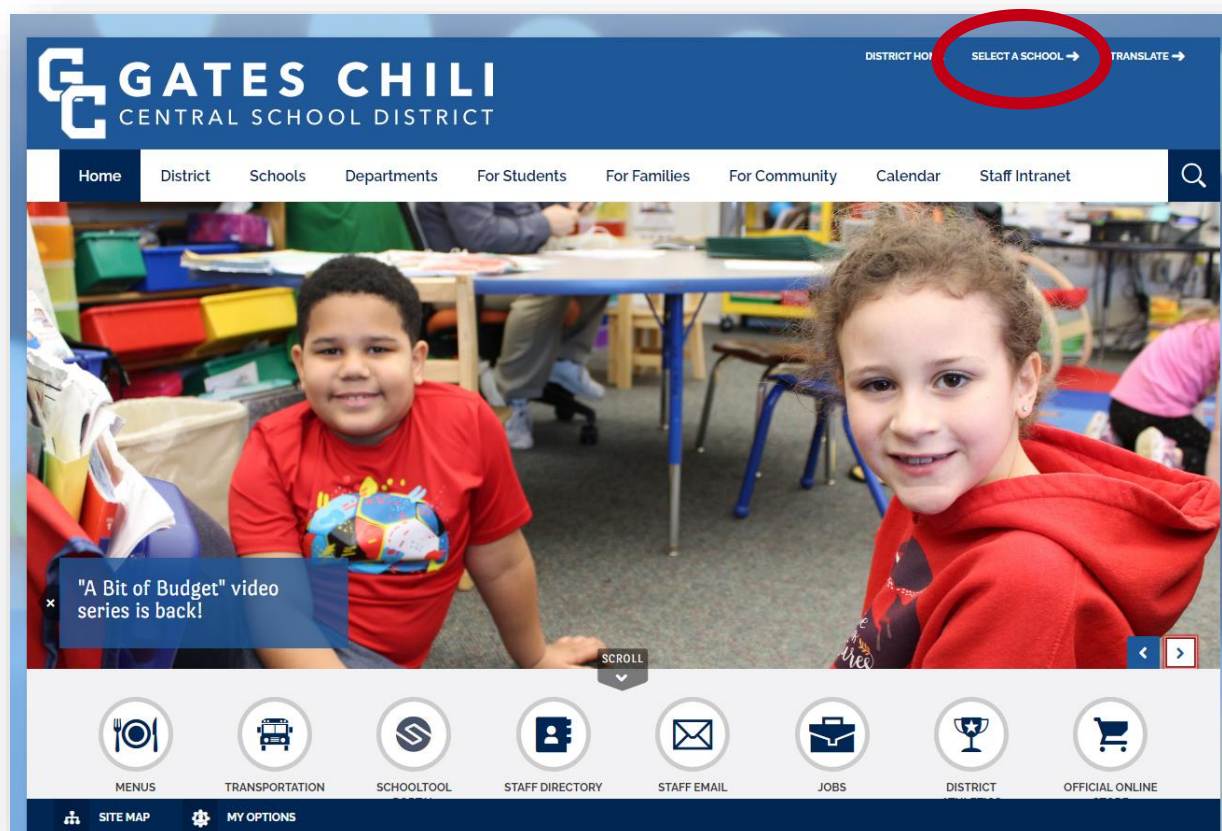
### District Website

The Gates Chili Central School District's website includes valuable information for all families. Go to [gateschili.org](http://gateschili.org) to learn about everything that is currently taking place within the district—from scholastic sporting events to lunch menus, from updates on the strategic planning process to safety and security policies.

### Accessing the Florence Brasser School Website

The Gates Chili Central School District website is also the key to connecting to the [Florence Brasser website](http://gateschili.org/fbs).

To access the Florence Brasser website from the district website, [gateschili.org](http://gateschili.org), click on the Florence Brasser Elementary School link under the “select a school” tab at top of the district website.



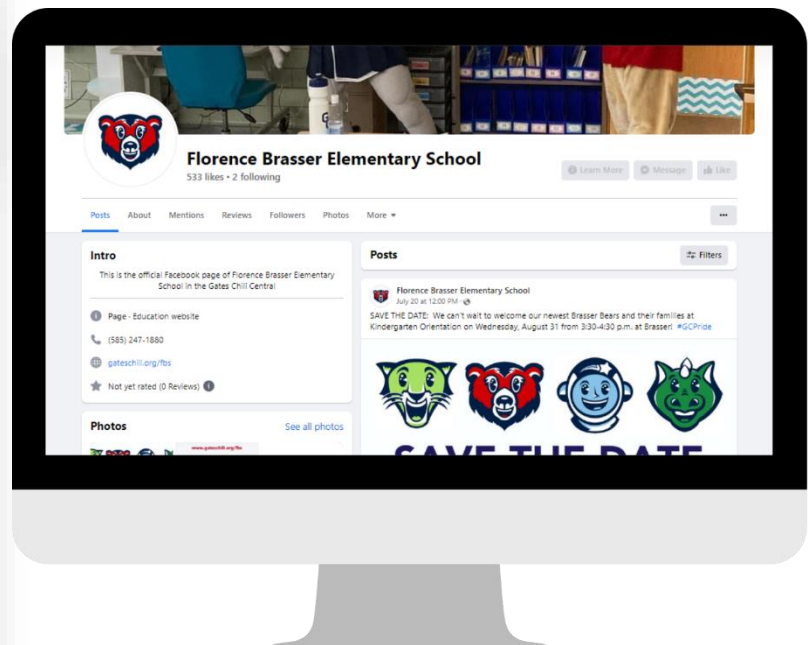
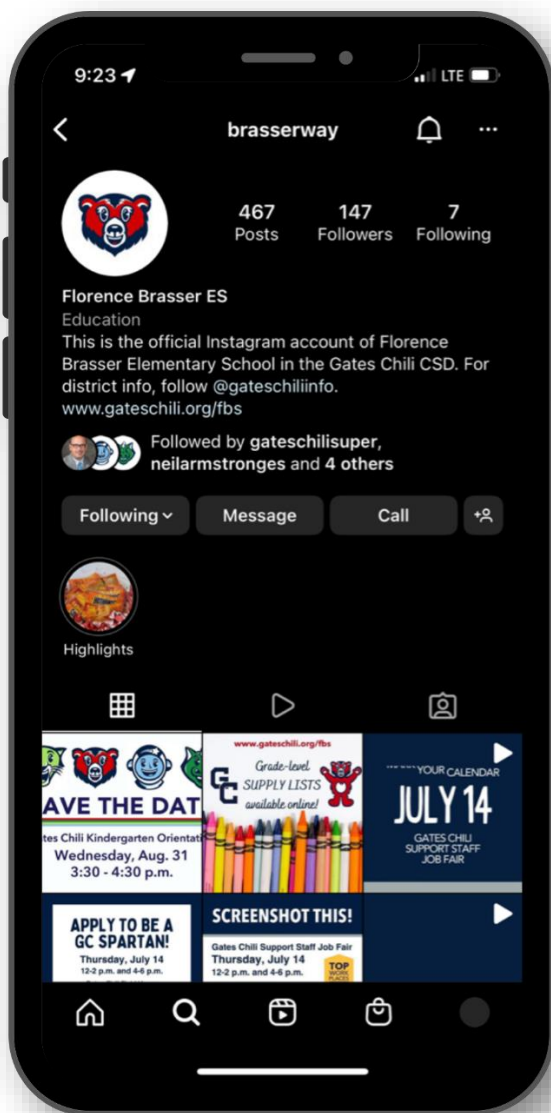
To access the Florence Brasser website directly, navigate to [gateschili.org/fbs](http://gateschili.org/fbs).

## Social Media

Both the district and Florence Brasser Elementary School maintain Facebook, Instagram, Twitter accounts for parents/guardians to follow and engage with. These platforms provide valuable information from and about the school and our programs in an area where many parents/guardians are already seeking information. Items shared on social media include, but are not limited to:

- Upcoming events
- Crisis communication
- District and school updates
- A lens into the classroom
- Recognition of staff and students

Follow the district's social media **@GatesChili** on [Facebook](#), [Instagram](#) and [Twitter](#), and Florence Brasser Elementary School's social media **@BrasserWay** on [Facebook](#), [Instagram](#) and [Twitter](#).



# Appendices

## Members of the Board of Education 2023-24



**Michael  
Bailey**



**Catherine  
Coffee**  
President



**Katie Davis**



**Michelle  
Jennings**



**Kerri Keyes**



**Nicole  
Littlewood**



**Robert  
Long**



**Frank Muscato**



**Dr. Christine  
Brown Richards**  
Vice President



# District Calendar-At-A-Glance

## Gates Chili Central School District · 2023-24 · At-a-Glance District Calendar

○	First Day of School for Students (Gr. P-12)
●	No School for Students (Gr. P-12), All Staff Report
■	No School for Students (Gr. P-12) and All Staff
■	No School for Students (Gr. P-12) and 10-Month Staff
■	No School for Students (Gr. P-5)
■	No School for Students (Gr. 6-12)
■	Half Day for Students (Gr. P-5)
■	Half Day for Students (Gr. 6-12)
■	Half Day for Students (Gr. P-12)
■	NYS Gr. 3-8 Assessments
□	NYS Regents Exams

### JULY 2023

July 4 (Tues).....Independence Day

### AUGUST 2023

Aug. 29-30 (Tues-Wed).....Superintendent's Conf. Days

### SEPTEMBER 2023

Sept. 4 (Mon).....Labor Day

Sept. 5 (Tues).....First Day of School for Students

### OCTOBER 2023

Oct. 6 (Fri).....Superintendent's Conf. Day

Oct. 9 (Mon).....Columbus Day/Indigenous People's Day

### NOVEMBER 2023

Nov. 10 (Fri).....Veterans Day (Observed)

Nov. 22-24 (Wed-Fri).....Thanksgiving Recess

### DECEMBER 2023

Dec. 4 (Mon).....P-5 Parent Teacher Conf. / Conf. Day

Dec. 21 (Thur).....P-5 Parent Teacher Conf. / Conf. Day

Dec. 22-29 (Fri-Fri).....Holiday Recess

Dec. 25 (Mon).....Christmas

### JANUARY 2024

Jan. 1 (Mon).....New Years Day

Jan. 15 (Mon).....Martin Luther King, Jr. Day

Jan. 23-26 (Tues-Fri).....NYS Regents Exams

Jan. 26 (Fri).....Conf. Day

### FEBRUARY 2024

Feb. 19 (Mon).....President's Day

Feb. 19-23 (Mon-Fri).....Mid-winter Recess

### MARCH 2024

March 8 (Fri).....Superintendent's Conf. Day

March 29 (Fri).....Spring Recess

### APRIL 2024

April 1-8 (Mon-Mon).....Spring Recess

April 10-17 (Wed-Wed).....3-8 ELA Assessment Window

### MAY 2024

May 7-14 (Tues-Tues).....3-8 Math Assessment Window

May 24-27 (Fri-Mon).....Memorial Day Recess

### JUNE 2024

June 4 (Tues).....NYS Regents Exams

June 14-25 (Fri-Tues).....NYS Regents Exams

June 19 (Wed).....Juneteenth

June 25 (Tues).....Last Day for Students

June 26 (Wed).....Conf. Day/Last Day for 10-Month Staff

### Required Days in Attendance

Faculty - 187    Students - 181

\*If there are more than two emergency closing days, it may be necessary to adjust school days in May and/or June.

Updated March 21, 2023

JULY 2023							AUGUST 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23/30	24	25	26	27	28	29	27	28	29	30	31		

SEPTEMBER 2023							OCTOBER 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

NOVEMBER 2023							DECEMBER 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24/31	25	26	27	28	29	30

JANUARY 2024							FEBRUARY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29		

MARCH 2024							APRIL 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24/31	25	26	27	28	29	30	28	29	30				

MAY 2024							JUNE 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23/30	24	25	26	27	28	29



## 2023-2024 Board of Education Meeting Dates

For the most up-to-date dates, times and locations, always check the district online calendar at [gateschili.org](http://gateschili.org).

### *2023-2024 – Board of Education Meeting Schedule*

	<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Presentations</i>
1	Tuesday July 11	6:00pm	GC PLC	Re-Organization/ Safety Plan
2	Tuesday, August 8	6:00pm	GC PLC	Code of Conduct Public Hearing
3	Tuesday, August 29	6:00pm	GC PLC	Curriculum and Instruction
4	Tuesday, September 12	6:30pm	GC PLC	Student Support Services
5	Tuesday, September 26	6:30pm	GC PLC	School Nutrition
6	Tuesday, October 10	6:30pm	GC PLC	Business
7	Tuesday, October 24	6:30pm	GC PLC	Middle School
8	Tuesday, November 14	6:30pm	GC PLC	Florence Brasser
9	Tuesday, November 28	6:30pm	GC PLC	High School
10	Tuesday, December 12	6:30pm	GC PLC	Facilities
11	Tuesday, January 9	6:30pm	GC PLC	Communications
12	Tuesday, January 23	6:30pm	GC PLC	Transportation
13	Tuesday, February 6	6:30pm	GC PLC	Mid-Year Update
14	Tuesday, February 27	6:30pm	GC PLC	Paul Road
15	Tuesday, March 12	6:30pm	GC PLC	Human Resources
16	Tuesday, March 26	6:30pm	GC PLC	Walt Disney
17	Tuesday April 16	6:30pm	GC PLC	Neil Armstrong
18	Tuesday, April 30	6:30pm	GC PLC	Tenure Recognition/Technology
19	Tuesday, May 7	6:00pm	GC PLC	Budget Hearing/Meet the Candidates
20	Tuesday, May 14	6:30pm	GC PLC	Continuing Ed/Volunteers
21	Tuesday, June 4	6:30pm	GC PLC	Athletics
22	Tuesday June 18	6:30pm	GC PLC	End of Year

# Student Pattern Day Calendar

## Gates Chili Elementary School · 2023-24 · Student Pattern Day Calendar

SEPTEMBER 2023				
M	T	W	T	F
				1
4	5	A	6	B
11	E	12	A	13
18	E	19	A	20
25	E	26	A	27

NOVEMBER 2023				
M	T	W	T	F
		1	E	2
6	C	7	D	8
13	B	14	C	15
20	B	21	C	22
27	D	28	E	29

JANUARY 2024				
M	T	W	T	F
1	2	B	3	C
8	A	9	B	10
15		16	A	17
22	E	23	A	24
29	E	30	A	31

MARCH 2024				
M	T	W	T	F
				1
4	E	5	A	6
11	D	12	E	13
18	D	19	E	20
25	D	26	E	27

MAY 2024				
M	T	W	T	F
		1	D	2
6	B	7	C	8
13	B	14	C	15
20	B	21	C	22
27		28	A	29

OCTOBER 2023				
M	T	W	T	F
2	E	3	A	4
9		10	D	11
16	C	17	D	18
23	C	24	D	25
30	C	31	D	

DECEMBER 2023				
M	T	W	T	F
				1
4	5	D	6	E
11	C	12	D	13
18	C	19	D	20
25		26		27

FEBRUARY 2024				
M	T	W	T	F
			1	C
5	E	6	A	7
12	E	13	A	14
19		20		21
26	E	27	A	28

APRIL 2024				
M	T	W	T	F
1	2	3	4	5
8		9	C	10
15	B	16	C	17
22	B	23	C	24
29	B	30	C	

JUNE 2024				
M	T	W	T	F
3	E	4	A	5
10	E	11	A	12
17	E	18	A	19
24	D	25	E	26
				27

KEY		No School for Students and Staff
		No School for Students, Staff Reports
		Half Day for Students
		End of marking period

### Marking Periods

Dec. 1      Marking period 1 end  
 March 15      Marking period 2 end  
 June 25      Marking period 3 end

Final- May 19, 2023

# Florence Brasser Elementary School Home - School Learning Compact

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*Learning, Leading and Achieving Together.*

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<b>STAFF</b>	<b>STUDENT</b>	<b>PARENT/GUARDIAN</b>
At Florence Brasser, we will:	At Florence Brasser, I will:	As a Florence Brasser parent/guardian, I will:
<p>Provide a safe and supportive environment</p> <p>Hold Open House for parents/guardians to meet with teachers and staff</p> <p>Conduct appropriate assessments and provide feedback on how your student is progressing</p> <p>Provide appropriate instruction that enables students to meet State standards</p> <p>Communicate with you so we work as partners</p> <p>Conduct parent/guardian - teacher conferences</p>	<p>Come to school ready to learn with the necessary supplies</p> <p>Take part in class discussions, listen, and follow directions</p> <p>Complete classwork and homework neatly and return it to the teacher on time</p> <p>Share papers with my parents/guardians and return signed papers to my teacher</p> <p>Follow the Code of Conduct for behavior</p> <p>Follow Digital Citizenship requirements by making safe, smart, and ethical decisions online</p> <p>Ask for help when I don't understand</p> <p>Be respectful</p>	<p>Make sure my student is on time and prepared every day for school</p> <p>Monitor outside activities</p> <p>Know how my student is doing in school by communicating with teachers</p> <p>Monitor my student's homework and make sure study time is in a quiet place</p> <p>Help my student to accept consequences for negative behavior</p> <p>Limit TV viewing and read together daily with my student</p> <p>Schedule a conference with the teacher about concerns with schoolwork and behavior</p> <p>Check with my student daily for information sent home from school that will be useful</p> <p>Attend school activities</p>



## What is the Brasser Way?

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*The “Brasser Way” is our commitment to*

*RESPECT*

*RESPONSIBILITY*

*COMPASSION*

*HARD WORK*

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The Brasser Way is posted and taught in every classroom and reinforced by the entire staff. Students are expected to demonstrate this behavior everywhere: in the classroom, hallways, on the playground, the school bus, in the cafeteria and even at home! We will focus on specific traits throughout the year and celebrate the positive contributions of these traits to our school community.

To reinforce The Brasser Way and to assist in carrying out emotional health curriculum standards, Social-Emotional Learning (SEL) is taught at every grade level. This focus on SEL helps students learn how to get along with others, problem solve and regulate emotions.

The Brasser Way is accomplished through a districtwide commitment to building  
**Relationships, Rigor and Relevance.**

